

Republic of the Philippines  
AKLAN STATE UNIVERSITY  
Banga, Aklan

Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A</b>	<b>Various Goods</b>											
1	CSE available at PS stores	All units and campuses	Public Bidding/Shopping			To be procured quarterly	GAA/STF/IGP	4,214,067.14	4,214,067.14			Common Use office supplies and equipment (CSE) available at Procurement Service
2	CSE not available at PS stores	All units and campuses	Public Bidding/Shopping			To be procured quarterly	GAA/STF/IGP	26,522,025.04	26,522,025.04			Other items not available at PS but regularly purchased
3	Petroleum, Oil & Lubricants	All units and campuses	NP-Small Value Procurement			To be procured as the need arises	GAA/STF	109,550.00	109,550.00			Supply for university vehicles
4	Motor Vehicle (Parts & Other Accessories)	All units and campuses	NP-Small Value Procurement			To be procured as the need arises	GAA	174,973.99	174,973.99			Acquisition of motor vehicle parts and other accessories
5	Food Supplies	ASU Cafeteria, Canteen/ SAS	NP-Small Value Procurement			To be procured as the need arises	IGP	933,512.74	933,512.74			Foodstuffs for Canteen-ASU Main
6	Furniture and Fixtures		NP-Small Value Procurement			To be procured by the concerned unit as the need arises	GAA/STF	550,645.90	550,645.90			Acquisition of furnitures and fixtures
7	Animal Supplies	CAFES	NP-Small Value Procurement			To be procured as the need arises	STF	40,000.00	40,000.00			For animal production project.
8	Agricultural Supplies	CAFES	NP-Small Value Procurement			To be procured by the concerned unit as the need arises	STF	367,228.40	367,228.40			For crop production project
9	Agricultural Equipment and Machineries	CAFES	Public Bidding/NP-Small Value Procurement			To be procured by the concerned unit as the need arises	STF	488,408.00	488,408.00			For animal and crop production project
10	Medical supplies	All units and campuses	NP-Small Value Procurement			To be procured by the concerned unit as the need arises	STF	140,000.00	140,000.00			For students & personnel use
11	Laboratory Supplies	All units and campuses	Public Bidding/NP-Small Value Procurement			To be procured by the concerned unit as the need arises	STF	271,450.00	271,450.00			For laboratory supplies of courses with laboratory subjects
12	Laboratory Equipment	All units and campuses	Public Bidding/NP-Small Value Procurement			To be procured by the concerned unit as the need arises	STF	58,000.00		58,000.00		Acquisition of laboratory equipment
13	Sports equipment & facilities cultural costumes & uniforms	OSA	Public Bidding/NP-Small Value Procurement			To be procured by the concerned unit as the need arises	STF	432,830.00	432,830.00			Procurement of sports equipment and other sports facilities
15	IT equipment	All units and campuses	Public Bidding/Shopping			To be procured by the concerned unit as the need arises	GAA/STF	1,980,930.70		1,980,930.70		Acquisition of IT equipment of ASU CFMS Criminology Office
16	Equipment outlay	All units and campuses	Public Bidding/NP-Small Value Procurement			To be procured by the concerned unit as the need arises	GAA/STF	2,958,626.28		2,958,626.28		Acquisition of equipment for all campuses
17	Others	All units and campuses	NP-Small Value Procurement			To be procured by the concerned unit as the need arises	GAA/STF	189,765.00	189,765.00			Provision for other categories that are not indicated herein
<b>B</b>	<b>Services</b>											
1	Printing & Publication	All units and campuses	NP-Small Value Procurement			To be procured by the concerned unit as the need arises	GAA/STF	456,609.01	456,609.01			Provision for printing, binding & publication
2	Repair of Furnitures, Fixtures, Office Equipment, Laboratory Equipment and IT Equipment	All units and campuses	NP-Small Value Procurement/Direct Contracting			To be procured by the concerned unit as the need arises	GAA/STF	619,620.52	619,620.52			Maintenance and repair of furnitures, fixtures, office and IT equipment
3	Security Services	All units and campuses	Public Bidding			Fourth Quarter	GAA	3,826,017.95	3,826,017.95			For university-wide security services
4	Repair & Maintenance of ASU Vehicles	All units and campuses	NP-Small Value Procurement			To be procured as the need arises	GAA	333,175.50	333,175.50			Labor and material cost for repair of vehicles
5	Cable	All units and campuses	Direct Contracting			Year round	IGP	16,800.00	16,800.00			Cable services of concerned units
6	Internet	All units and campuses	Direct Contracting			Year round	STF/IGP	118,460.00	118,460.00			Internet connection services of existing service provider
7	Telephone (Landline)	All units and campuses	Direct Contracting			Year round	STF/IGP	37,139.20	37,139.20			Payment of telephone services of existing provider.
8	Subscription/ Books and Instructional Materials	All units and campuses	Direct Contracting			Year round	GAA/STF	739,102.67	739,102.67			Journal and magazine subscription and acquisition of books and other instructional materials
9	Postage and Deliveries	Library	Direct Contracting			Year round	STF	2,000.00	2,000.00			Provision for postage and courier expenses
10	Water	All units and campuses	Direct Contracting			Year round	GAA/STF	995,589.07	995,589.07			
11	Electricity	All units and campuses	Direct Contracting			Year round	GAA/STF	10,513,482.04	10,513,482.04			Power supply of concerned units
12	Telephone (Mobile)	All units and campuses	Direct Contracting			Year round	GAA/STF	282,000.00	282,000.00			Provision of mobile communication facilities for university officials & unit heads
13	Professional Services	All units and campuses	Direct Contracting			Year round	GAA/STF	155,400.00	155,400.00			Professional and consultancy services

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<b>C</b>	<b>Infrastructure Projects or Civil Works</b>											
	1 Repair & Maintenance of Buildings and Other Facilities	All units and campuses	Public Bidding/NP-Small Value Procurement	To be procured by the concerned unit as the need arises				GAA/STF/IGP	3,257,937.54	3,257,937.54		Materials and labor expenses for repair and maintenance of school buildings and other facilities.
	2 Upgrading of Library, Archives and Museum	CFMS	Public Bidding		First Quarter			GAA	7,000,000.00		7,000,000.00	Upgrading of ASU-CFMS library, archives and museum.
	3 Construction of Three Storey Academic Building Phase I	CIT	Public Bidding		First Quarter			GAA	8,000,000.00		8,000,000.00	Phase 1 Construction of Three-storey Academic Building of ASU-CIT.
	4 Construction of Human Resource Management Center Building	ASU Main	Public Bidding		First Quarter			GAA	22,949,000.00		22,949,000.00	Construction of Human Resource Management Center Building
	5 Completion of Teacher Education Center Building	TEC	Public Bidding		First Quarter			GAA	8,000,000.00		8,000,000.00	Completion of Teacher Education Center Building
	6 Completion of Computer Science Building (Phase II)	CHARRM	Public Bidding		First Quarter			GAA	8,000,000.00		8,000,000.00	Completion of Computer Science Building (Phase II)
<b>D.</b>	<b>Consulting Services</b>											
	Consultancy Services		Public Bidding		Year round			GAA	586,900.00	586,900.00		Acquisition of consultancy services and ISO certification.
<b>TOTAL</b>									<b>115,321,246.69</b>	56,374,689.71	58,946,556.98	


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