

Republic of the Philippines  
**AKLAN STATE UNIVERSITY**  
**Bids and Awards Committee**  
Banga, Aklan

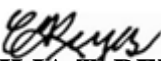
**SUPPLEMENTAL / BID BULLETIN NO. 2017-13**

**Procurement of Office Supplies and Other Supplies and Materials  
(3rd Quarter, FY 2017)**

This BID BULLETIN No. 2017-13 is hereby issued to amend and adopt the revisions in the attached Section VI. Schedule of Requirements, Section VII. Technical Specifications and the Checklist of Eligibility Requirements for your information and guidance in connection with the abovementioned project and the same shall be taken into consideration in the preparation of your bids.

This bid bulletin shall form an integral part of the Bid Documents.

For the information and guidance of all concerned.

  
**CECILIA T. REYES, PhD**  
Chairperson, Bids and Awards Committee

## *Section VI. Schedule of Requirements*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Air freshener, 280ml/can	15 cans		
2	Alcohol (70% 500 ml) ethyl	25 bottles		
3	Adding machine ribbon (2" for Casio Printing Calculator DR-8420V	10 pcs		
4	Battery, size AAA, alkaline, 2 pc per blister pack	4 packs		
5	Battery, size AA, alkaline, 2pbs per blister pack	2 packs		
6	Ballpen black 50s	3 boxes		
7	Ballpen, blue 50s	1 box		
8	Book Paper sub. 20 (short) 8 1/2x11	84 ream		
9	Book Paper sub. 20 (long) 8 1/2x13	89 reams		
10	Broom, soft (Tambo)	4 pcs		
11	Broom, stick (tingting)	2 pcs		
12	Brown Envelope (6"x9") 500 pcs/box (for student records)	3 boxes		
13	Brown Envelope Long	50 pcs		
14	Brown Envelope Short	50 pcs		
15	Carbon Film, PE, black, 216mm x 30mm, 100 sheets per box	1 pc		
16	Cartolina, assorted color, 20 pcs per pack, long	5 packs		
17	Cleaner, Toilet Bowl and Urinal, 900-1000ml cap	3 bottles		
18	Correction tape, 6 meters 1 pc in individual plastic	18 pcs		
19	Correction Pen	10 pcs		
20	Chair, monobloc, without armrest, white	10 pcs		
21	Clip, backfold, 25mm, 12 pcs per box	3 boxes		
22	Clip, backfold, 32mm, 12 pcs per box	3 boxes		

## *Section VI. Schedule of Requirements*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
23	Clip, backfold, 50mm, 12 pcs per box	2 boxes		
24	Dating and Stamping machine	1 pc		
25	Dishwashing Liquid, 250 ml	4 bottles		
26	Double Sided Tape (1") Big Core w/ Foam	7 pcs		
27	Envelope, Expanding, Kraftboard, for legal size documents, 100 pcs per box	1 box		
28	Envelope, mailing, 500 pcs per box, 80 gsm, Long	1 box		
29	Envelope, documentary, for Legal size document, 500 pcs per box	1 box		
30	Envelope, documentary, for Legal, 500/box	1 box		
31	Executive chair w/ high back	1 unit		
32	Fastener for paper metal 50 sets per box	7 boxes		
33	Fastener Plastic coated, small	14 boxes		
34	Feather Duster, cotton	2 pcs		
35	Filing Cabinet double door w/ lock and with 4 adjustable division 3'x6'x1.5	6 units		
36	Folder 50pcs/pack, long	5 packs		
37	Folder 50pcs/pack, short	1 pack		
38	Glass cleaner 500ml	2 pack		
39	Glue, all purpose, 300 grams min	1 bottle		
40	Mailing Envelope long 500pcs/box	1 box		
41	Marker, permanent, bullet type, black	8 pcs		
42	Marker, Fluorescent, 3 colors per set	6 sets		

## ***Section VI. Schedule of Requirements***

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
43	Mimeographing paper (whitewove) Long	19 reams		
44	Mimeographing paper (whitewove) short	4 reams		
45	Mop with plastic handle	5 pcs		
46	Notepad, stick on,(2"x3"), 100 sheets/pad	2 pads		
47	Paper Clip, gem type, 48mm, 100pcs/box	7 boxes		
48	Paper Clip, gem type, 32mm, 100pcs/box	5 boxes		
49	Paper, Multi-Purpose (COPY), A4size, 70gsm	1 ream		
50	Pencil, lead, w/ eraser, 1 dozen/box	7 boxes		
51	Pencil Sharpener, 1 pc in individual plastic case, heavy duty, table top	2 pcs		
52	Philippine National Flag (Cotton)	3 pcs		
53	Pad Paper (Yellow Pad)	1 roll		
54	Padding glue 1/4 kg	1 bottle		
55	Puncher, paper, heavy duty, with two hole guide 1	1 pc		
56	Photo Frame (8"x10")	10 pcs		
57	Pruning shear	1 unit		
58	Rake, flexible (Lawn Rake)	1 unit		
59	Record Book, 300 pages, size: 214mm x 278 mm min	9 book		
60	Record Book, 500 pages, Size:214mmx278mm min	2 book		
61	Ruler, plastic, 450mm, 1 pc in individual plastic	2 pcs		
62	Sign pen (0.5) black 12s	1 box		
63	Sign pen (0.5) black	34 pcs		

## *Section VI. Schedule of Requirements*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
64	Sign Pen, blue 0.5	10 pcs		
65	Scissor 6"	2 pcs		
66	Staple Wire, Standard #35	11 boxes		
67	Staple wire, heavy duty, 23/13	5 boxes		
68	Stapler, standard, #35	5 pcs		
69	Stapler, binder type, heavy duty for high volume stapling,25-135 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	1 pc		
70	Stamp Pad Ink, violet, 30ml	4 bottles		
71	Stamp Pad , felt pad, min 60mm x 100mm	1 pc		
72	Sticker Paper long (100pcs/pack)	2 packs		
73	Swivel Chair with armrest	2 units		
74	Scouring Pad, 5 pcs per pack	2 pack		
75	Tape, Masking 24mm,50meters length	3 rolls		
76	Tape, Masking 48mm, 50meters length	3 rolls		
77	Tape, Transparent 24mm, 50 meters	10 rolls		
78	Tape, Transparent,48mm, 50 meters	8 rolls		
79	Tape, Packaging 48mm, 50meters length	5 rolls		
80	Telephone set	1 unit		
81	Telephone line cord	20 meters		
82	Toilet Tissue, 12 rolls per pack	13 packs		
83	Toilet Deodorant Cake, small	24 pcs		
84	Toilet bowl brush with handle	6 pcs		
85	Trash bag, plastic, transparent, 10pcs/roll	2 roll		

## *Section VI. Schedule of Requirements*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
86	Computer printer 3 in 1 with CIFS	1 unit		
87	Canon Ink black #810	10 bottles		
88	Canon Ink black #811	2 bot		
89	Computer Keyboard (USB type)	1 pc		
90	Computer chair w/ armrest & gaslift	5 units		
91	Computer Printer 3 in 1 w/ CIFS	2 units		
92	DVD Rewritable, 4x speed, 4.7GB capacity	5 pcs		
93	DSLR Camera L340 20.2MP point and shoot digital camera with 28x optical zoom, card and camera bag (black). 20.2 megapixels camera, NIKKOR lens with 28x optical zoom up to 4x (angle view equivalent to that of approx. 2520 mm lens in 35mm (135) format) 3.0 TFT LCD with anti-reflection coating and 5-level brightness adjustment, control: TTL autoflash with monitor preflashes, shutter type: Mechanical and charge-coupled electronic shutter	1 unit		
94	Ink, Epson T6641, Black, 70ml	6 bottles		
95	Ink, Epson T6642, Cyan, 70ml	4 bottles		
96	Ink, Epson T6643, Magenta, 70ml	4 bottles		
97	Ink, Epson T6644, Yellow, 70ml	4 bottles		

## *Section VI. Schedule of Requirements*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
98	Ink cart. Canon PG-810 (Black)	15 bottles		
99	Ink cart. Canon CL-811 (Colored)	10 cart		
100	Ink Cart. Canon PG-830 (for Canon iP 1980 Printer) black)	2 cart		
101	Ink Cart. Canon PG-831 (for Canon iP 1980 Printer) 3 colors 9ml	2 cart		
102	Ink cartridge, HP laserjet 1102	15 cart		
103	Epson BK664, T6641, 70 ml	10 pcs		
104	Flash Drive, USB 8GB	9 pcs		
105	Flash drive, 16 GB, USB 2.0, plug and play	4 pcs		
106	HP LaserJet Toner CE285A (Model 1102)	2 toner		
107	HP LaserJet Toner CB435A (Model 1106)	2toner		
108	Printer ink canon 705 black	10 bottles		
109	Printer ink canon 706 colored	10 bottles		
110	Toner Cart, HP CB 85A (for HP Laser Jet P1102)	2 cart		
111	UPS 600w,220 VAC	7 units		

## *Section VI. Schedule of Requirements*

M&E / Business Marketing/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
1	Air Freshener, (70 car gel)	6 cans		
2	Air freshener, 280ml/can	7 cans		
3	Alcohol 70% ethyl 500 ml	16 bottles		
4	Battery, size AA, alkaline, 2 pc per blister pack	7 packs		
5	Battery, size AAA, alkaline, 2 pc per blister pack	4 packs		
6	Ballpen black (Fine Point)	1 box		
7	Book Paper sub. 20 (short) 8 1/2x11	30 reams		
8	Book Paper sub. 20 (long) 8 1/2x13	50 reams		
9	Broom, soft (Tambo)	2 pcs		
10	Cartolina, assorted color, 20 pcs per pack	10 packs		
11	Cleaner, Toilet Bowl and Urinal, 900-1000ml cap	7 bottles		
12	Correction tape, 6 meters, 1 pc in individual plastic	5 pcs		
13	Correction Pen	4 pcs		
14	Chalk, white, dustless, 100 pcs per box	5 boxes		
15	Clip, backfold, 25mm, 12 pcs per box	2 boxes		
16	Clip, backfold, 50mm, 12 pcs per box	2 boxes		
17	Clip, 73mm, (3")	7 pcs		
18	Dishwashing Liquid, 250 ml	12 bottles		
19	Deodorant Cake small	18 pcs		
20	Dust Pan, non-rigid plastic	12 pcs		
21	Envelope, Expanding, Kraftboard, for legal size documents, 100 pcs per box	1 box		
22	Eraser, felt for blackboard/whiteboard	5 pcs		



## *Section VI. Schedule of Requirements*

M&E / Business Marketing/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
23	Eraser, plastic or rubber, dust free, soft & smooth, non-toxic	5 pcs		
24	Fastener, for paper plastic, 50 sets per box	25 boxes		
25	Filing Box, dark blue w/o cover	25 pcs		
26	File Organizer, expanding, legal, plastic, assorted colors	4 pcs		
27	Folder, fancy, legal 50pc/bundle	1 bundle		
28	Folder Tagboard, A4, 100 pcs per pack	7 packs		
29	Folder, Tagboard, Legal size 100pcs per pack	10 packs		
30	Glass Cleaner 250ml	9 bottles		
31	Index Tab, self-adhesive, 5 set/box, assorted colors	10 boxes		
32	Index Card 1/2 short, white	1 bundle		
33	Long reach stapler (for booklet)	1 unit		
34	Marker, whiteboard, bullet type, black	30 pcs		
35	Marker, whiteboard, bullet type, blue	3 pcs		
36	Marker, permanent, bullet type, black	3 pcs		
37	Marker Fluorescent	5 pcs		
38	Mimeographing paper (whitewove) Long	60 reams		
39	Mimeographing paper (whitewove) short	30 reams		
40	Mophandle, screw type, aluminum handle	6 pcs		
41	Paper Clip, gem type, 48mm, 100pcs/box	20 boxes		
42	Paper Clip, gem type, 32mm, 100pcs/box	5 boxes		

## *Section VI. Schedule of Requirements*

M&E / Business Marketing/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
43	Paper, Multicopy, 80gsm, size: 216mm x 330mm, short	3 reams		
44	Paper, Multi-Purpose (COPY), Legal size, 70gsm	10 reams		
45	Pencil, lead, w/ eraser, 1 dozen/box	12 boxes		
46	Pencil Sharpener, 1 pc in individual plastic case	4 pcs		
47	Puncher, paper, heavy duty, with two hole guide	3 pcs		
48	Record Book, 300 pages, size:214mm x 278mm min	4 books		
49	Record Book, 500 pages, Size:214mm x 278mm min	3 books		
50	Sign pen (0.5) black	40 pcs		
51	Sign Pen, blue 0.5	3 pcs		
52	Sign Pen, red 0.5	1 pc		
53	Staple Wire, Standard #35	15 boxes		
54	Staple Wire Heavy duty, 23/13	1 boxes		
55	Stapler, Standard # 35	11 pcs		
56	Staple Remover, twin jaws	7 pcs		
57	Sticker Paper (short, white/hi-gloss, 10s/pack)	17 packs		
58	Scouring Pad, 5 pcs per pack	3 packs		
59	Soap (55gms)/ Bath Soap	6 pcs		
60	Tape, Transparent 24mm, 50 meters	4 roll		
61	Tape, Packaging 48mm, 50 meters length	4 roll		
62	Toilet Tissue, 12 rolls per pack	7 packs		
63	Trash bag, plastic, transparent, 10pcs/roll	2 rolls		
64	Trashcan small	2 pcs		

## *Section VI. Schedule of Requirements*

M&E / Business Marketing/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
65	Audio Recorder Rechargeable (built in memory/RAM 8GB, record audio format: WAM, Audio Format: WMA, built in speaker, 200H, 500mAh, DC 5V/500A)	1 unit		
66	Epson ink - Black (70ml)	6 bottles		
67	Epson ink - Cyan (70ml)	4 bottles		
68	Epson ink - Magenta (70ml)	4 bottles		
69	Epson ink - Yellow (70ml)	4 bottles		
70	Epson L210 original refill ink, black	42 bottles		
71	Epson L210 original refill ink, cyan	34 bottles		
72	Epson L210 original refill ink, magenta	34 bottles		
73	Epson L210 original refill ink, yellow	34 bottles		
74	Epson toner black (High) 0614 (Epson C1700 Printer)	1 cart		
75	Epson toner cyan (High) 0613 (Epson C1700 Printer)	1 cart		
76	Epson toner yellow (High) 0611 (Epson C1700 Printer)	1 cart		
77	Epson toner magenta (High) 0612 (Epson C1700 Printer)	1 cart		
78	Computer printer 3 in 1 with CIFS	1 unit		
79	External Harddrive, 2TB, plug & play, USB 3.0 is built into drive, 2.5" size, black, USB 3.0 w/c is also compatible w/ usb 2.0)	2 pcs		

## ***Section VI. Schedule of Requirements***

M&E / Business Marketing/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
80	Ink Cart, canon CL-705, black	4 cart		
81	Ink Cart, canon CL-706, colored	4 cart		
82	Flash drive, 16 GB, USB 2.0, plug and play	5 pcs		
83	Laptop cooling fan	1 unit		
84	UPS (Input 220VAC; 60HZZ, 4.2A Max. Output 220 DAC; 60Hz) capacity 650DA.390W)	2 units		

## *Section VI. Schedule of Requirements*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
1	Air Freshener, 280ml/can	2 cans		
2	Aircon, window type, HP .5	1 unit		
3	Alcohol 70% ethyl 500ml	11 bottles		
4	Battery , size AA, Alkaline, 2 pcs per blister pack	10 packs		
5	Battery, size AAA, Alkaline, 2 pcs per blister pack	5 packs		
6	Ballpen, black , 12 pcs/box	26 boxes		
7	Ballpen black	12 pcs		
8	Brown Envelope (Long)	50 pcs		
9	Broom, soft (tambo)	2 pcs		
10	Bookpaper sub.20 Long	389 reams		
11	Bookpaper sub.20 Short	103 reams		
12	Bathroom soap, 90grms, 1 pc individual pack	4 pcs		
13	Cleaner, toilet bowl and urinal 900-1000ml cap	2 bottle		
14	Celluloid/plastic cover for books / Ordinary (6 meters)	1 roll		
15	Correction Tape, 6 mts. 1 pc in individual plastic	17 pcs		
16	Correction Fluid, water based min 20 ml	19 bottles		
17	Computer chair with arm	1 unit		
18	Computer Table	1 unit		
19	Clearbook, short	5 pcs		
20	Clearbook, Legal size	5 pcs		
21	Clip, backfold, 19mm, 12 pcs per box	1 box		
22	Clip, backfold, 25mm, 12 pcs per box	2 boxes		
23	Clip paper Jumbo, plastic coated	37 boxes		
24	Double sided tape 1", Small w/ foam	8 pcs		
25	Detergent powder, all purpose, 1 kilo/pouch	6 pouches		
26	Deodorant cake, small	6 pcs		

## *Section VI. Schedule of Requirements*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
27	Disinfectant liquid (Chlorine)	6 gallons		
28	Diswashing paste (200gms)	6 pcs		
29	Dustpan, Non-rigid plastic	3 pcs		
30	Envelope, Expanding, kraftboard, for legal size documents, 100 pcs per box	1 box		
31	Envelope, Mailing, 500 pieces per box, 80 gsm, Long	1 box		
32	Electric fan stand type 16"	1 unit		
33	Fax paper (216x30mx1/2in)	16 rolls		
34	Fastener for paper metal 50sets/box	3 boxes		
35	Fastener for paper plastic coated	53 boxes		
36	Folder (long) White	20 pcs		
37	Folder Long, 100pcs/pack White	32 packs		
38	Folder Short, 100pcs/pack White	16 packs		
39	Folder, Tagboard Legal size 100pcs/pack	1 pack		
40	Folder, fancy, A4, 50pcs/pack	2 packs		
41	Folder, L-type, Legal size, 50 pcs/pack	2 packs		
42	Folder, L-type, A4 size, 50 pcs/pack	2 packs		
43	Folder Expanded Long White	100 pcs		
44	File Organizer, expanding legal plastic assorted colors	2 pcs		
45	Filing box, dark blue	3 pcs		
46	Glue, all-purpose 300 grams	7 bottles		
47	Index Tab	40 boxes		
48	Looseleaf cover, 50 sets per bundle	1 bundle		
49	Marker, whiteboard , bullet type black	64 pcs		

## *Section VI. Schedule of Requirements*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
50	Marker, whiteboard, bullet type red	4 pcs		
51	Marker, permanent black	32 pcs		
52	Marker Fluorescent, 3 colors/set	3 pcs		
53	Mimeographing paper, Short, subs.18	5 reams		
54	Mimeographing paper, Long, subs.18	20 reams		
55	Notepad, stick-on (3"x3"), 100 sheet/pad	3 pads		
56	Note book, stenographer's 40 leaves, spiral	3 pcs		
57	Office Table single drawer (Ordinary)	1 unit		
58	Paper, Multicopy, 80gsm, size:210mm x 297mm	5 reams		
59	Paper, Multicopy, 80gsm size:216mm x 330mm	20 reams		
60	Pencil lead w/ eraser (1 dozen per/box)	27 boxes		
61	Puncher, paper, Heavy duty, w/ two hole guide, 1 pc in individual box	18 pcs		
62	Record book 300 pages, size: 214mm x 278mm min	5 books		
63	Record Book,500 pages, size 214mm x 278mm	2 books		
64	Ruler, plastic, 450mm, 1 pc in individual plastic	2 pcs		
65	Sign Pen black 0.5	56 pcs		
66	Sign pen, black, refill 0.5	32 doz		
67	Stapler, Heavy duty #35	16 pcs		
68	Stapler, standard, #35	2 pcs		
69	Staple wire standard, #35	37 box		
70	Staple wire remover, plier type	2 pcs		
71	Staple wire remover	32 pcs		
72	Stamp pad ink, black, 30mL	2 bottle		

## ***Section VI. Schedule of Requirements***

Production/BSN/M&E/Standard Office/ASU-TEC/Library

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
73	Steel Cabinet w/ 4 drawer	1 unit		
74	Scissor (Heavy duty) 6"	16 pcs		
75	Tape, electrical Big	10 rolls		
76	Tape dispenser (table top 1" transparent tape)	16 pcs		
77	Tape Masking 24mm, 50 meters length	2 rolls		
78	Tape Masking 48mm, 50 meters length	7 rolls		
79	Tape Transparent, 48mm, 50 meters	34 rolls		
80	Toilet tissue, 12 pcs/pack	3 packs		
81	Wall Clock (standard)	1 unit		
82	Water Dispenser (hot & cold) with chiller	1 unit		
83	Epson original refill ink (compatible to printer) black	8 bottles		
84	Epson original refill ink (compatible to printer) cyan	3 bottles		
85	Epson original refill ink (compatible to printer) magenta	3 bottles		
86	Epson original refill ink (compatible to printer) yellow	3 bottles		
87	Epson ink, T6641-Black (70ml)	16 bottles		
88	Epson ink, T6642 - Cyan (70ml)	10 bottles		
89	Epson ink , T6643 - Magenta (70ml)	10 bottles		
90	Epson ink , T6644- Yellow (70ml)	10 bottles		
91	External hard disk 1 TB	1 pc		
92	Extension cord 5 gang 10 meters	2 pcs		
93	Flash Drive 16GB, USB	1 pc		
94	Mouse Optical USB connection type	1 pc		
95	Printer 3 in 1 w/ built in CIFS	1 unit		



# *Section VII. Technical Specifications*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
1	Air freshener, 280ml/can	15 cans	
2	Alcohol (70% 500 ml) ethyl	25 bottles	
3	Adding machine ribbon (2” for Casio Printing Calculator DR-8420V	10 pcs	
4	Battery, size AAA, alkaline, 2 pc per blister pack	4 packs	
5	Battery, size AA, alkaline, 2pbs per blister pack	2 packs	
6	Ballpen black 50s	3 boxes	
7	Ballpen, blue 50s	1 box	
8	Book Paper sub. 20 (short) 8 1/2x11	84 ream	
9	Book Paper sub. 20 (long) 8 1/2x13	89 reams	
10	Broom, soft (Tambo)	4 pcs	
11	Broom, stick (tingting)	2 pcs	
12	Brown Envelope (6"x9") 500 pcs/box (for student records)	3 boxes	
13	Brown Envelope Long	50 pcs	
14	Brown Envelope Short	50 pcs	
15	Carbon Film, PE, black, 216mm x 30mm, 100 sheets per box	1 pc	
16	Cartolina, assorted color, 20 pcs per pack, long	5 packs	
17	Cleaner, Toilet Bowl and Urinal, 900-1000ml cap	3 bottles	

# **Section VII. Technical Specifications**

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
18	Correction tape, 6 meters 1 pc in individual plastic	18 pcs	
19	Correction Pen	10 pcs	
20	Chair, monobloc, without armrest, white	10 pcs	
21	Clip, backfold, 25mm, 12 pcs per box	3 boxes	
22	Clip, backfold, 32mm, 12 pcs per box	3 boxes	
23	Clip, backfold, 50mm, 12 pcs per box	2 boxes	
24	Dating and Stamping machine	1 pc	
25	Dishwashing Liquid, 250 ml	4 bottles	
26	Double Sided Tape (1") Big Core w/ Foam	7 pcs	
27	Envelope, Expanding, Kraftboard, for legal size documents,100 pcs per box	1 box	
28	Envelope, mailing, 500 pcs per box,80 gsm, Long	1 box	
29	Envelope, documentary, for Legal size document,500 pcs per box	1 box	
30	Envelope, documentary, for Legal,500/box	1 box	
31	Executive chair w/ high back	1 unit	
32	Fastener for paper metal 50 sets per box	7 boxes	
33	Fastener Plastic coated, small	14 boxes	
34	Feather Duster, cotton	2 pcs	
35	Filling Cabinet double door w/ lock and with 4 adjustable division 3'x6'x1.5	6 units	
36	Folder 50pcs/pack, long	5 packs	
37	Folder 50pcs/pack, short	1pack	
38	Glass cleaner 500ml	2 pack	

## ***Section VII. Technical Specifications***

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
39	Glue, all purpose, 300 grams min	1 bottle	
40	Mailing Envelope long 500pcs/box	1 box	
41	Marker, permanent, bullet type, black	8 pcs	
42	Marker, Fluorescent, 3 colors per set	6 sets	
43	Mimeographing paper (whitewove) Long	19 reams	
44	Mimeographing paper (whitewove) short	4 reams	
45	Mop with plastic handle	5 pcs	
46	Notepad, stick on,(2"x3"), 100 sheets/pad	2 pads	
47	Paper Clip, gem type, 48mm, 100pcs/box	7 boxes	
48	Paper Clip, gem type, 32mm, 100pcs/box	5 boxes	
49	Paper, Multi-Purpose (COPY), A4size, 70gsm	1 reams	
50	Pencil, lead, w/ eraser, 1 dozen/box	7 boxes	
51	Pencil Sharpener, 1 pc in individual plastic case, heavy duty, table top	2 pcs	
52	Philippine National Flag (Cotton)	3 pcs	
53	Pad Paper (Yellow Pad)	1 roll	
54	Padding glue 1/4 kg	1 bottle	
55	Puncher, paper, heavy duty, with two hole guide 1	1 pc	
56	Photo Frame (8"x10")	10 pcs	
57	Pruning shear	1unit	
58	Rake, flexible (Lawn Rake)	1 unit	
59	Record Book, 300 pages, size: 214mm x 278 mm min	9 book	
60	Record Book, 500 pages, Size:214mmx278mm min	2 book	
61	Ruler, plastic, 450mm, 1 pc in individual plastic	2 pcs	

## ***Section VII. Technical Specifications***

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
62	Sign pen (0.5) black 12s	1 box	
63	Sign pen (0.5) black	34 pcs	
64	Sign Pen, blue 0.5	10 pcs	
65	Scissor 6"	2 pcs	
66	Staple Wire, Standard #35	11 boxes	
67	Staple wire, heavy duty, 23/13	5 boxes	
68	Stapler, standard, #35	5 pcs	
69	Stapler, binder type, heavy duty for high volume stapling,25-135 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	1 pc	
70	Stamp Pad Ink, violet, 30ml	4 bottles	
71	Stamp Pad , felt pad, min 60mm x 100mm	1 pc	
72	Sticker Paper long (100pcs/pack)	2 packs	
73	Swivel Chair with armrest	2 units	
74	Scouring Pad, 5 pcs per pack	2 pack	
75	Tape, Masking 24mm,50meters length	3 rolls	
76	Tape, Masking 48mm, 50meters length	3 rolls	
77	Tape, Transparent 24mm, 50 meters	10 rolls	
78	Tape, Transparent,48mm, 50 meters	8 rolls	
79	Tape, Packaging 48mm, 50meters length	5 rolls	
80	Telephone set	1 unit	
81	Telephone line cord	20 meters	
82	Toilet Tissue, 12 rolls per pack	13 packs	
83	Toilet Deodorant Cake, small	24 pcs	
84	Toilet bowl brush with handle	6 pcs	
85	Trash bag, plastic, transparent, 10pcs/roll	2 roll	
86	Computer printer 3 in 1 with CIFS	1 unit	
87	Canon Ink black #810	10 bottles	

## *Section VII. Technical Specifications*

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
88	Canon Ink black #811	2 bot	
89	Computer Keyboard (USB type)	1 pc	
90	Computer chair w/ armrest & gaslift	5 units	
91	Computer Printer 3 in 1 w/ CIFS	2 units	
92	DVD Rewritable, 4x speed, 4.7GB capacity	5 pcs	
93	DSLR Camera L340 20.2MP point and shoot digital camera with 28x optical zoom, card and camera bag (black). 20.2 megapixels camera, NIKKOR lens with 28x optical zoom up to 4x (angle view equivalent to that of approx. 2520 mm lens in 35mm (135) format) 3.0 TFT LCD with anti-reflection coating and 5-level brightness adjustment, control: TTL autoflash with monitor preflashes, shutter type: Mechanical and charge-coupled electronic shutter	1 unit	
94	Ink, Epson T6641, Black, 70ml	6 bottles	
95	Ink, Epson T6642, Cyan, 70ml	4 bottles	
96	Ink, Epson T6643, Magenta, 70ml	4 bottles	
97	Ink, Epson T6644, Yellow, 70ml	4 bottles	
98	Ink cart. Canon PG-810 (Black)	15 bottles	
99	Ink cart. Canon CL-811 (Colored)	10 cart	
100	Ink Cart. Canon PG-830 (for Canon iP 1980 Printer) black)	2 cart	
101	Ink Cart. Canon PG-831 (for Canon iP 1980 Printer) 3 colors 9ml	2 cart	

## ***Section VII. Technical Specifications***

Registrar/Accounting/RDS/Admin/GAD/Cashier/ HR/Supply

<b>Item</b>	<b>Specification</b>	<b>Statement of Compliance</b>	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
102	Ink cartridge, HP laserjet 1102	15 cart	
103	Epson BK664, T6641, 70 ml	10 pcs	
104	Flash Drive, USB 8GB	9 pcs	
105	Flash drive, 16 GB, USB 2.0, plug and play	4 pcs	
106	HP LaserJet Toner CE285A (Model 1102)	2 toner	
107	HP LaserJet Toner CB435A (Model 1106)	2toner	
108	Printer ink canon 705 black	10 bottles	
109	Printer ink canon 706 colored	10 bottles	
110	Toner Cart, HP CB 85A (for HP Laser Jet P1102)	2 cart	
111	UPS 600w,220 VAC	7 units	

# *Section VII. Technical Specifications*

M&E /CTE(AES)/CTE(HES)/Business Marketing/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
1	Air Freshener, (70 car gel)	6 cans	
2	Air freshener, 280ml/can	7 cans	
3	Alcohol 70% ethyl 500 ml	16 bottles	
4	Battery, size AA, alkaline, 2 pc per blister pack	7 packs	
5	Battery, size AAA, alkaline, 2 pc per blister pack	4 packs	
6	Ballpen black (Fine Point)	1 box	
7	Book Paper sub. 20 (short) 8 1/2x11	30 reams	
8	Book Paper sub. 20 (long) 8 1/2x13	50 reams	
9	Broom, soft (Tambo)	2 pcs	
10	Cartolina, assorted color, 20 pcs per pack	10 packs	
11	Cleaner, Toilet Bowl and Urinal, 900-1000ml cap	7 bottles	
12	Correction tape, 6 meters, 1 pc in individual plastic	5 pcs	
13	Correction Pen	4 pcs	
14	Chalk, white, dustless, 100 pcs per box	5 boxes	
15	Clip, backfold, 25mm, 12 pcs per box	2 boxes	
16	Clip, backfold, 50mm, 12 pcs per box	2 boxes	
17	Clip, 73mm, (3")	7 pcs	
18	Dishwashing Liquid, 250 ml	12 bottles	
19	Deodorant Cake small	18 pcs	
20	Dust Pan, non-rigid plastic	12 pcs	

# *Section VII. Technical Specifications*

M&E /CTE(AES)/CTE(HES)/Business Marketing/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
21	Envelope, Expanding, Kraftboard, for legal size documents, 100 pcs per box	1 box	
22	Eraser, felt for blackboard/whiteboard	5 pcs	
23	Eraser, plastic or rubber, dust free, soft & smooth, non-toxic	5 pcs	
24	Fastener, for paper plastic, 50 sets per box	25 boxes	
25	Filing Box, dark blue w/o cover	25 pcs	
26	File Organizer, expanding, legal, plastic, assorted colors	4 pcs	
27	Folder, fancy, legal 50pc/bundle	1 bundle	
28	Folder Tagboard, A4, 100 pcs per pack	7 packs	
29	Folder, Tagboard, Legal size 100pcs per pack	10 packs	
30	Glass Cleaner 250ml	9 bottles	
31	Index Tab, self-adhesive, 5 set/box, assorted colors	10 boxes	
32	Index Card 1/2 short, white	1 bundle	
33	Long reach stapler (for booklet)	1 unit	
34	Marker, whiteboard, bullet type, black	30 pcs	
35	Marker, whiteboard, bullet type, blue	3 pcs	
36	Marker, permanent, bullet type, black	3 pcs	
37	Marker Fluorescent	5 pcs	
38	Mimeographing paper (whitewove) Long	60 reams	
39	Mimeographing paper (whitewove) short	30 reams	
40	Mophandle, screw type, aluminum handle	6 pcs	
41	Paper Clip, gem type, 48mm, 100pcs/box	20 boxes	
42	Paper Clip, gem type, 32mm, 100pcs/box	5 boxes	



## ***Section VII. Technical Specifications***

M&E /CTE(AES)/CTE(HES)/Business Marketing/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
43	Paper, Multicopy, 80gsm, size: 216mm x 330mm, short	3 reams	
44	Paper, Multi-Purpose (COPY), Legal size, 70gsm	10 reams	
45	Pencil, lead, w/ eraser, 1 dozen/box	12 boxes	
46	Pencil Sharpener, 1 pc in individual plastic case	4 pcs	
47	Puncher, paper, heavy duty, with two hole guide	3 pcs	
48	Record Book, 300 pages, size:214mm x 278mm min	4 books	
49	Record Book, 500 pages, Size:214mm x 278mm min	3 books	
50	Sign pen (0.5) black	40 pcs	
51	Sign Pen, blue 0.5	3 pcs	
52	Pencil, lead, w/ eraser, 1 dozen/box	1 pc	
53	Staple Wire, Standard #35	15 boxes	
54	Staple Wire Heavy duty, 23/13	1 boxes	
55	Stapler, Standard # 35	11 pcs	
56	Staple Remover, twin jaws	7 pcs	
57	Sticker Paper (short, white/hi-gloss, 10s/pack)	17 packs	
58	Scouring Pad, 5 pcs per pack	3 packs	
59	Soap (55gms)/ Bath Soap	6 pcs	
60	Tape, Transparent 24mm, 50 meters	4 roll	
61	Tape, Packaging 48mm, 50 meters length	4 roll	
62	Toilet Tissue, 12 rolls per pack	7 packs	

# ***Section VII. Technical Specifications***

M&E /CTE(AES)/CTE(HES)/Business Marketing/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
63	Trash bag, plastic, transparent, 10pcs/roll	2 rolls	
64	Trashcan small	2 pcs	
65	Audio Recorder Rechargeable (built in memory/RAM 8GB, record audio format: WAM, Audio Format: WMA, built in speaker, 200H, 500mAh, DC 5V/500A)	1unit	
66	Epson ink - Black (70ml)	6 bottles	
67	Epson ink - Cyan (70ml)	4 bottles	
68	Epson ink - Magenta (70ml)	4 bottles	
69	Epson ink - Yellow (70ml)	4 bottles	
70	Epson L210 original refill ink, black	42 bottles	
71	Epson L210 original refill ink, cyan	34 bottles	
72	Epson L210 original refill ink, magenta	34 bottles	
73	Epson L210 original refill ink, yellow	34 bottles	
74	Epson toner black (High) 0614 (Epson C1700 Printer)	1 cart	
75	Epson toner cyan (High) 0613 (Epson C1700 Printer)	1 cart	
76	Epson toner yellow (High) 0611 (Epson C1700 Printer)	1 cart	
77	Epson toner magenta (High) 0612 (Epson C1700 Printer)	1 cart	
78	Computer printer 3 in 1 with CIFS	1 unit	
79	External Harddrive, 2TB, plug & play, USB 3.0 is built into drive, 2.5" size, black, USB 3.0 w/c is also compatible w/ usb 2.0)	2 pcs	
80	Ink Cart, canon CL-705, black	4 cart	

# *Section VII. Technical Specifications*

M&E /CTE(AES)/CTE(HES)/Business Marketing/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
81	Ink Cart, canon CL-706, colored	4 cart	
82	Flash drive, 16 GB, USB 2.0, plug and play	5 pcs	
83	Laptop cooling fan	1 unit	
84	UPS (Input 220VAC; 60HZZ, 4.2A Max. Output 220 DAC; 60Hz) capacity 650DA.390W)	2 units	

# *Section VII. Technical Specifications*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
1	Air Freshener, 280ml/can	2 cans	
2	Aircon, window type, HP .5	1 unit	
3	Alcohol 70% ethyl 500ml	11 bottles	
4	Battery , size AA, Alkaline, 2 pcs per blister pack	10 packs	
5	Battery, size AAA, Alkaline, 2 pcs per blister pack	5 packs	
6	Ballpen, black , 12 pcs/box	26 boxes	
7	Ballpen black	12 pcs	
8	Brown Envelope (Long)	50 pcs	
9	Broom, soft (tambo)	2 pcs	
10	Bookpaper sub.20 Long	389 reams	
11	Bookpaper sub.20 Short	103 reams	
12	Bathroom soap, 90grms, 1 pc individual pack	4 pcs	
13	Cleaner, toilet bowl and urinal 900-1000ml cap	2 bottle	
14	Celluloid/plastic cover for books / Ordinary (6 meters)	1 roll	
15	Correction Tape, 6 mts. 1 pc in individual plastic	17 pcs	
16	Correction Fluid, water based min 20 ml	19 bottles	
17	Computer chair with arm	1 unit	
18	Computer Table	1 unit	
19	Clearbook, short	5 pcs	
20	Clearbook, Legal size	5 pcs	
21	Clip, backfold, 19mm, 12 pcs per box	1 box	
22	Clip, backfold, 25mm, 12 pcs per box	2 boxes	

## *Section VII. Technical Specifications*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
23	Clip paper Jumbo, plastic coated	37 boxes	
24	Double sided tape 1", Small w/ foam	8 pcs	
25	Detergent powder, all purpose, 1 kilo/pouch	6 pouches	
26	Deodorant cake, small	6 pcs	
27	Disinfectant liquid (Chlorine)	6 gallons	
28	Diswashing paste (200gms)	6 pcs	
29	Dustpan, Non-rigid plastic	3 pcs	
30	Envelope, Expanding, kraftboard, for legal size documents, 100 pcs per box	1 box	
31	Envelope, Mailing, 500 pieces per box, 80 gsm, Long	1 box	
32	Electric fan stand type 16"	1 unit	
33	Fax paper (216x30mx1/2in)	16 rolls	
34	Fastener for paper metal 50sets/box	3 boxes	
35	Fastener for paper plastic coated	53 boxes	
36	Folder (long) White	20 pcs	
37	Folder Long, 100pcs/pack White	32 packs	
38	Folder Short, 100pcs/pack White	16 packs	
39	Folder, Tagboard Legal size 100pcs/pack	1 pack	
40	Folder, fancy, A4, 50pcs/pack	2 packs	
41	Folder, L-type, Legal size, 50 pcs/pack	2 packs	
42	Folder, L-type, A4 size, 50 pcs/pack	2 packs	
43	Folder Expanded Long White	100 pcs	
44	File Organizer, expanding legal plastic assorted colors	2 pcs	
45	Filing box, dark blue	3 pcs	
46	Glue, all-purpose 300 grams	7 bottles	

# *Section VII. Technical Specifications*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
47	Index Tab	40 boxes	
48	Looseleaf cover, 50 sets per bundle	1 bundle	
49	Marker, whiteboard, bullet type black	64 pcs	
50	Marker, whiteboard, bullet type red	4 pcs	
51	Marker, permanent black	32 pcs	
52	Marker Fluorescent, 3 colors/set	3 pcs	
53	Mimeographing paper, Short, subs.18	5 reams	
54	Mimeographing paper, Long, subs.18	20 reams	
55	Notepad, stick-on (3"x3"), 100 sheet/pad	3 pads	
56	Note book, stenographer's 40 leaves, spiral	3 pcs	
57	Office Table single drawer (Ordinary)	1 unit	
58	Paper, Multicopy, 80gsm, size:210mm x 297mm	5 reams	
59	Paper, Multicopy, 80gsm size:216mm x 330mm	20 reams	
60	Pencil lead w/ eraser (1 dozen per/box)	27 boxes	
61	Puncher, paper, Heavy duty, w/ two hole guide, 1 pc in individual box	18 pcs	
62	Record book 300 pages, size: 214mm x 278mm min	5 books	
63	Record Book,500 pages, size 214mm x 278mm	2 books	
64	Ruler, plastic, 450mm, 1 pc in individual plastic	2 pcs	
65	Sign Pen black 0.5	56 pcs	
66	Sign pen, black, refill 0.5	32 doz	
67	Stapler, Heavy duty #35	16 pcs	

## ***Section VII. Technical Specifications***

Production/BSN/M&E/Standard Office/ASU-TEC/Library

<b>Item</b>	<b>Specification</b>	<b>Statement of Compliance</b>	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
68	Stapler, standard, #35	2 pcs	
69	Staple wire standard, #35	37 box	
70	Staple wire remover, plier type	2 pcs	
71	Staple wire remover	32 pcs	
72	Stamp pad ink, black, 30mL	2 bottle	
73	Steel Cabinet w/ 4 drawer	1 unit	
74	Scissor (Heavy duty) 6”	16 pcs	
75	Tape, electrical Big	10 rolls	
76	Tape dispenser (table top 1” transparent tape)	16 pcs	
77	Tape Masking 24mm, 50 meters length	2 rolls	
78	Tape Masking 48mm, 50 meters length	7 rolls	
79	Tape Transparent, 48mm, 50 meters	34 rolls	
80	Toilet tissue, 12 pcs/pack	3 packs	
81	Wall Clock (standard)	1 unit	
82	Water Dispenser (hot & cold) with chiller	1 unit	
83	Epson original refill ink (compatible to printer) black	8 bottles	
84	Epson original refill ink (compatible to printer) cyan	3 bottles	
85	Epson original refill ink (compatible to printer) magenta	3 bottles	
86	Epson original refill ink (compatible to printer) yellow	3 bottles	
87	Epson ink, T6641-Black (70ml)	16 bottles	
88	Epson ink, T6642 - Cyan (70ml)	10 bottles	

# *Section VII. Technical Specifications*

Production/BSN/M&E/Standard Office/ASU-TEC/Library

Item	Specification	Statement of Compliance	
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii).</p>	
89	Epson ink , T6643 - Magenta (70ml)	10 bottles	
90	Epson ink , T6644- Yellow (70ml)	10 bottles	
91	External hard disk 1 TB	1 pc	
92	Extension cord 5 gang, 10 meters	2 pcs	
93	Flash Drive 16GB, USB	1 pc	
94	Mouse Optical USB connection type	1 pc	
95	Printer 3 in 1 w/ built in CIFS	1 unit	



**AKLAN STATE UNIVERSITY**  
Banga, Aklan

**Checklist of Eligibility Requirements for the Bidders**

(GOODS)

**Class “A” Eligibility Documents**

- (i) PhilGEPS Certificate of Registration (Platinum Membership) or the Class “A” Eligibility Documents (as per GPPB Resolution No. 26-2017, dated 31 July 2017) such as:
  - a. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI).
  - b. Valid Mayor’s permit issued by the city or municipality where the principal place of business of the Prospective bidder is located.
  - c. Tax clearance per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR.
  - d. Audited financial statements, stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institution, for the preceding calendar year, which should not be earlier than two (2) years from bid submission;
- (ii) Statement of all its ongoing government and private contracts within two years prior to the deadline for the submission and receipt of bids, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.
- (iii) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of this IRR, completed within two years prior to the deadline for the submission and receipt of bids which includes end user’s acceptance or official receipt(s) or sales invoice issued for the contract.
- (iv) Computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC to be bid; or a committed Line of Credit authenticated or confirmed by a Universal or Commercial Bank which must be at least equal to 10% of the ABC.

**Class “A” Technical Documents**

- (v) The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:

The amount of not less than *2% of ABC*, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or the amount of not less than *5% of ABC*, if bid security is in Surety Bond.

- (vi) Conformity with technical specifications

- (vii) OMNIBUS STATEMENT – a sworn statement which consolidates all required certificates and sworn Statements; i.e. Bidder’s Responsibilities, Labor laws, Secretary Certificate, Authority to Validate, Authenticity.

**Financial Documents**

- (viii) Financial Bid Form