

Republic of the Philippines  
**AKLAN STATE UNIVERSITY**  
**Bids and Awards Committee**  
 Banga, Aklan

**SUPPLEMENTAL / BID BULLETIN NO. 2018-08**

**PROCUREMENT OF OFFICE EQUIPMENT**

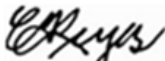
This BID BULLETIN No. 2018-08 is issued to amend and adopt the revisions in Section I. Invitation to Bid, Bid Data Sheet and in the attached Technical Specifications and Schedule of Requirements for your information and guidance in connection with the abovementioned project and the same shall be taken into consideration in the preparation of your bids.

Item No.	Reference	FROM	TO									
2	Section I. Invitation to Bid	The Aklan State University now invites bids for the Procurement of Office Equipment. <b>Delivery of the Goods is required Sixty (60) days.</b> Bidders should have completed, within two years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.	The Aklan State University now invites bids for the Procurement of Office Equipment. <b>Delivery of the Goods is required Thirty (30) days.</b> Bidders should have completed, within two years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.									
18.1	Section III. Bid Data Sheet	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:  1. The amount of not less than ₱11,665.68 (2% of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: 1. The amount of not less than 2% of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot</th> <th style="text-align: center;">ABC</th> <th style="text-align: center;">2% of ABC</th> </tr> </thead> <tbody> <tr> <td>Lot 1- Appliances</td> <td style="text-align: right;">₱293,284.00</td> <td style="text-align: right;">₱5,865.68</td> </tr> <tr> <td>Lot 2- Photocopying</td> <td style="text-align: right;">₱290,000.00</td> <td style="text-align: right;">₱5,800.00</td> </tr> </tbody> </table>	Lot	ABC	2% of ABC	Lot 1- Appliances	₱293,284.00	₱5,865.68	Lot 2- Photocopying	₱290,000.00	₱5,800.00
Lot	ABC	2% of ABC										
Lot 1- Appliances	₱293,284.00	₱5,865.68										
Lot 2- Photocopying	₱290,000.00	₱5,800.00										

		2. The amount of not less than ₱29,164.20 (5% of ABC) if bid security is in Surety Bond.	Machine		
			2. The amount of not less than 5% of ABC if bid security is in Surety Bond .		
			<b>Lot</b>	<b>ABC</b>	<b>2% of ABC</b>
			Lot 1- Appliances	₱293,284.00	₱14,664.20
			Lot 2- Photocopying Machine	₱290,000.00	₱14,500.00

This bid bulletin shall form an integral part of the Bid Documents.

For the information and guidance of all concerned.

  
**CECILIA T. REYES, PhD**  
 Chairperson, Bids and Awards  
 Committee

# ***Section VI. Schedule of Requirements***

## *Lot 1- Appliances*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
1	Air Condition, Floor Mounted (3 tonner) with installation	1	unit		
2	Air Condition Inverter, Split Type (2HP), with installation	1	unit		
3	LED Flat Screen TV 32 inches	1	unit		
4	LED Flat Screen TV 43 inches	1	unit		
5	Window type aircon, 2HP	5	units		

# *Section VI. Schedule of Requirements*

## *Lot 2- Photocopying Machine*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Unit	Total	Delivered, Weeks/Months
1	Photocopying Machine Specs: Black & White printer, copier & Full color scanner Continuous output speed:20/25 pages per minute (or higher) Power Source: 220-240V, 50/60 Hz Recommended paper size: Standard paper Tray(s): A3, A4, Ad; Bypass tray; A3, A4, A5, A6 Paper output Capacity: Standard: 250 sheets Warm up time: max. of 3 sec. with duplex printing capacity with automatic feeder with product & service warranty with product user's manual	2	units		
2	Photocopying Machine continuous speed: 20 pages per minute, memory: 256 mb, power source: 220-240 V, 50/60 Hz, multiple copying up to 99 copies or higher, resolution up to 600 dpi, interface: USB 2.0, scanning speed: color: 6 originals per minute, paper output capacity: 250 sheets, power consumption: less than 950 W, lifetime free service, folder print function, scan to print function, toner can produce up to 16,000 copies, automatic document feeder	1	unit		

# Technical Specifications

## Lot 1- Appliances

Item	Specification			Statement of Compliance
1	Air Condition Floor Mounted (3 tonner), with installation	1	unit	<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB Clause Error! Reference source not found.</b> and/or <b>GCC Clause Error! Reference source not found.</b></p>
2	Air Condition Inverted Split Type (2HP), with installation	1	unit	
3	LED Flat Screen TV 32 inches	1	unit	
4	LED Flat Screen TV 43 inches	1	unit	
5	Window type aircon, 2HP	5	units	

# Technical Specifications

## Lot 2- Photocopying Machine

Item	Specification			Statement of Compliance
1	Photocopying Machine Specs: Black & White printer, copier & Full color scanner Continuous output speed:20/25 pages per minute (or higher) Power Source: 220-240V, 50/60 Hz Recommended paper size: Standard paper Tray(s): A3, A4, Ad; Bypass tray; A3, A4, A5, A6 Paper output Capacity: Standard: 250 sheets Warm up time: max. of 3 sec. with duplex printing capacity with automatic feeder with product & service warranty with product user's manual	2	units	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB Clause Error! Reference source not found.</b> and/or <b>GCC Clause Error! Reference source not found.</b>
2	Photocopying Machine continuous speed: 20 pages per minute, memory: 256 mb, power source: 220-240 V, 50/60 Hz, multiple copying up to 99 copies or higher, resolution up to 600 dpi, interface: USB 2.0, scanning speed: color: 6 originals per minute, paper output capacity: 250 sheets, power consumption: less than 950 W, lifetime free service, folder print function, scan to print function, toner can produce up to 16,000 copies, automatic document feeder	1	unit	

