

Republic of the Philippines

AKLAN STATE UNIVERSITY

Banga, Aklan

Date: January 8, 2020
RQ No.: 2020 - 01 - 03

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest price on the items listed below subject to the terms and conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope not later than _____.

The Approved Budget for the Contract (ABC) is **Php. 135,000.00** for ASU TESDA UAQTEA Scholars use

Item	Qty	Unit	Description	Unit Price	Total
1	56	pcs	T-Shirt short Sleeve Small		
2	104	pcs	T-Shirt short Sleeve Medium		
3	30	pcs	T-Shirt Short Sleeve Large		
4	10	pcs	T-shirt Short sleeve XL		
5	28	pcs	T-shirt Long Sleeve Small		
6	52	pcs	T-shirt Long Sleeve Medium		
7	15	pcs	T-shirt Long Sleeve Large		
8	5	pcs	T-shirt Long Sleeve XL		

MICHAEL T. IBISATE, PhD
BAC Chairperson

RICARDO C. TEODOSIO
Canvasser

I have read and understood the terms and conditions stated above.

By signing this quote, I hereby agree and bind myself to the terms and conditions.

Signature over printed name : _____
Position in firm : _____
Business Address : _____
Telephone No. : _____

Terms and Conditions for Suppliers

- All entries must be typewritten or legibly written.
- All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days.
- Evaluation of the quoted price will be conducted on a "per item" basis.
- Delivery period is within _____ days from receipt of Purchase Order. Payment shall be made after complete delivery and final acceptance.
- Warranty shall be for a period of six (6) months for supplies, one (1) year for equipment, from the date of acceptance by the institution.
- Quotation through fax/email is acceptable, however, winning bidder shall submit original signed RFQ before issuance of Purchase Order.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of Purchase Order not completed within the

